

**CASS COUNTY FIRE DISTRICT 1  
MEETING MINUTES  
February 27, 2014**

**Call to Order**

The Cass County Fire District 1 (CCFD1) Board met at 5:00 p.m. at Cass County Fire District 1 Station, at 1444 Holland Street, Logansport, Indiana. Meeting was called to order at 5:05 p.m. by Bridget Enyeart. Board members present were Karl Myer and Dave Patty.

**Secretary's Report**

Meeting Minutes of December were reviewed. Karl made a motion to accept the minutes. Dave Patty seconded the motion. ***Motion passed 2-0.***

**Treasurer's Report/ Payment of Claims**

Treasurer's Report was given. Fiscal Officer. Claims were submitted totaling \$296,649.30. Checking account balance reported after claims were submitted is \$35,160.63; the savings account balance is \$132,103.99. Dave made a motion to accept all claims as present and to approve the Treasurer's Report. Karl Seconded. ***Motion passed 2-0.***

**Fire Chief's Report**

Runs will be updated and given to the Board before the Fiscal Officer writes her annual report to the Cass County Council and the Cass County Commissioners.

**Anticipated Tax Warrant**

2013's bond was paid in full. The anticipated tax warrant bond closed on January 2, 2014 and January 30, 2014. Funds were wired to our account the same day. NWFD Contract was paid on time in January.

**100-R**

The 100-R was filed and uploaded via the Indiana gateway by the deadline.

**Annual Report**

The fiscal officer has uploaded the annual report via the gateway and submitted it to the board for review and approval. Karl made a motion to accept the report. Dave seconded. ***Motion passed 2-0.***

**Debt Management Report**

The fiscal officer has uploaded the annual report via the gateway and submitted it to the board for review and approval. Karl made a motion to accept the report. Dave seconded. ***Motion passed 2-0.***

### **Indiana Department of Revenue Report**

The fiscal officer has uploaded the annual report via the State of Indiana's reporting site. Dave made a motion to accept the report. Karl seconded. ***Motion passed 2-0.***

### **Logansport State Hospital**

The claim form for March was submitted by the Fiscal Officer for the Chairman's signature. Contract revisions/extensions will be sent in March to CCFD#1.

### **TOMSWEB**

The fiscal officer indicated a need to have a State Board of Accounts approved accounting system to keep track of CCFD#1's accounting. The cost will be approximately \$1,000 per year. The software automatically uploads the information in the Gateway for the annual budget and the annual report. Dave made a motion to accept the report. Karl seconded. ***Motion passed 2-0.***

### **Other Business**

None

### **Public Comments**

No public comments were made.

### **Next Meeting Date**

Next Meeting will be held at 5:00 p.m. on April 24, 2014, at 1444 Holland Street.

Respectfully submitted,

Dave Patty,  
Secretary